



SELF-SERVICE PROCEDURE

How to access my account

From home :

1. To access your file, you must go to : my.agnicoeagle.com
2. Click on "Self-Service" link

The screenshot shows the Agnico Eagle Employee Portal homepage. The background is a dark image of a person in a mining helmet. The page features the Agnico Eagle logo and the text "Welcome to Agnico Eagle's Online Services EMPLOYEE PORTAL". In the top right corner, there are language options (English, Suomi, Français, Español), a Google Search bar, and a weather widget for Toronto, Vancouver, Baker Lake, and Reno. The main content area has five menu items: PAY SYSTEMS, BENEFIT RESOURCES, APPLICATIONS, WEBMAIL, and SELF-SERVICE. The SELF-SERVICE link is highlighted with a red box, and a red arrow points from the text "Click on 'Self-Service' link" to this box. At the bottom, there are social media links for LinkedIn and Facebook, and a copyright notice for Agnico-Eagle Mines Limited.

Location	Temperature
Toronto, ON	12°
Vancouver, BC	8°
Baker Lake, NU	-10°
Reno, NV	21°

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2. Click on the "Applications" tab, and then on the "Self-Service" tab



Welcome to Agnico Eagle's Online Services

AGNICO EAGLE EMPLOYEE PORTAL (INTERNAL)

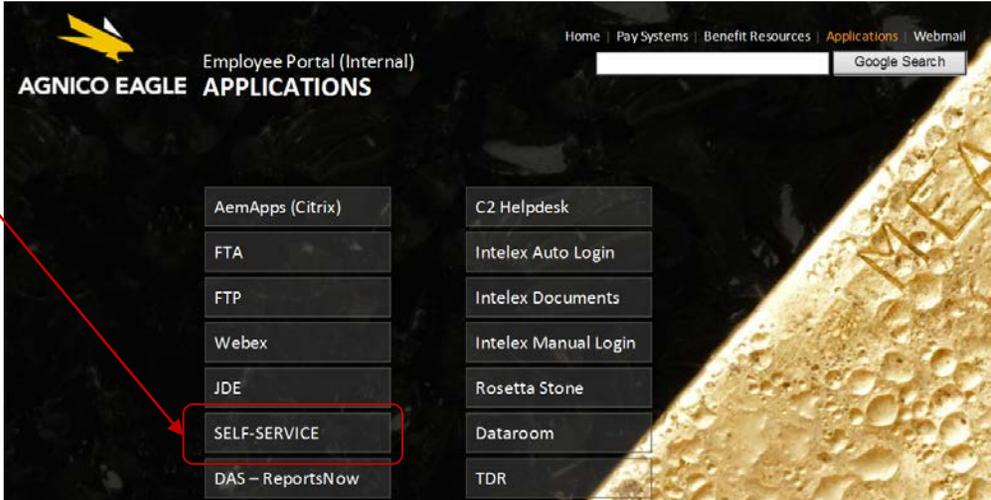
English | Suomeksi | Français | Español

Google Search

Toronto, ON 16°C
Vancouver, BC 7°C
Baker Lake, NU -19°C
Reno, NV 2°C

PAY SYSTEMS
BENEFIT RESOURCES
APPLICATIONS
WEBMAIL

AEM WEBSITE
INTRANET



Employee Portal (Internal)

AGNICO EAGLE APPLICATIONS

Home | Pay Systems | Benefit Resources | **Applications** | Webmail

Google Search

AemApps (Citrix)	C2 Helpdesk
FTA	Intellex Auto Login
FTP	Intellex Documents
Webex	Intellex Manual Login
JDE	Rosetta Stone
SELF-SERVICE	Dataroom
DAS - ReportsNow	TDR



3. You must enter the following information :

- a. Your employee number
- b. The last 4 digits of your social insurance number (SIN)
- c. Your birthdate (AAAA-MM-JJ)

A screenshot of a web form titled "Employee profile update self-service" on a black background. The form includes three input fields: "Employee Number", "Last 4 digits of your SIN", and "Your birth date (YYYY-MM-DD)". Below these fields is a button labeled "Access my profile" and a language dropdown menu set to "English". Red arrows from the list on the left point to each of the three input fields. At the bottom of the form, there is a small disclaimer: "This system is intended for limited (authorized) use and is subject to Agnico Eagle policies."/>

AGNICO EAGLE

Employee profile update self-service
Please identify yourself to access and modify your employee profile informations.

Employee Number

Last 4 digits of your SIN

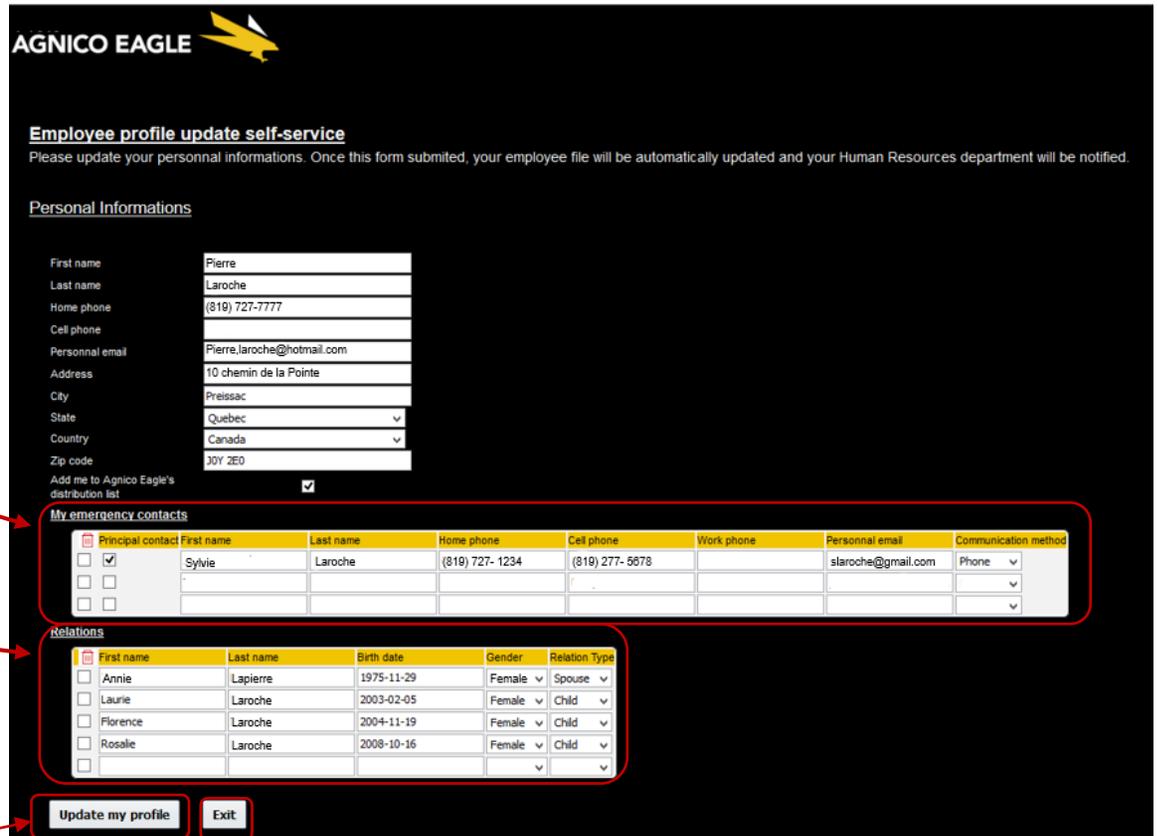
Your birth date (YYYY-MM-DD)

English

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The Data

1. All fields will be pre-filled, however, errors may have occurred when importing data, so it is important to **validate** and **modify** your information as required.
2. You must enter at least one emergency contact and his/her phone number.
3. You can add or remove a dependent at any time.
4. If you need to change the existing information or add new ones, you must do this on this page.
5. You must click on **Update my profile**, and then click on **Exit**



AGNICO EAGLE

Employee profile update self-service
Please update your personal informations. Once this form submitted, your employee file will be automatically updated and your Human Resources department will be notified.

Personal Informations

First name: Pierre
Last name: Laroche
Home phone: (819) 727-7777
Cell phone:
Personal email: Pierre.laroche@hotmail.com
Address: 10 chemin de la Pointe
City: Preissac
State: Quebec
Country: Canada
Zip code: J0Y 2E0
Add me to Agnico Eagle's distribution list:

My emergency contacts

<input type="checkbox"/>	Principal contact	First name	Last name	Home phone	Cell phone	Work phone	Personal email	Communication method
<input checked="" type="checkbox"/>		Sylvie	Laroche	(819) 727- 1234	(819) 277- 5978		slaroche@gmail.com	Phone
<input type="checkbox"/>								
<input type="checkbox"/>								

Relations

<input type="checkbox"/>	First name	Last name	Birth date	Gender	Relation Type
<input type="checkbox"/>	Annie	Lapierre	1975-11-29	Female	Spouse
<input type="checkbox"/>	Laurie	Laroche	2003-02-05	Female	Child
<input type="checkbox"/>	Florence	Laroche	2004-11-19	Female	Child
<input type="checkbox"/>	Rosalie	Laroche	2008-10-16	Female	Child
<input type="checkbox"/>					

Update my profile **Exit**

Questions

If you have any questions, do not hesitate to contact your Human Resources department.